

**Government of India  
Ministry of Defence  
Department of Defence Production  
D(General/DDP)  
Room No.253-A, 'B' Wing, SenaBhawan,  
New Delhi – 110011**

Dated, 14<sup>th</sup> October, 2021

**NOTICE INVITING TENDER**

Sub: **Tender Enquiry for disposing of Electrical & Electronic Equipment Waste & sundry items (unserviceable, obsolete and beyond economic repairable (BER) items lying at DDP, SenaBhawan, New Delhi.**

On behalf of President of India, Department of Defence Production, Ministry of Defence, Government of India, invites sealed bids/tenders from the registered recycler/Preprocessors of E-waste with MoEF&CC/Central Pollution Control Board/Delhi Government having authorization for E-waste Disposal for auction of old/obsolete/used items on "as is where is basis", as per list of items attached [Annexure-II and II(a)]. All participants have to submit the certificate of authorization for disposal of e-waste issued by the Appropriate Authority and fulfilling the terms and conditions of the tender document and prescribed EMD along with the bid.

1. **Details of Bid:**

(a)	Bid reference	Tender No.D-21012/01/2021/D(Gen/DDp)  Tender Document can be downloaded from the website of Department of Defence Production
(b)	Contact Person	Shri Harish C. Upadhayay, Under Secretary (General), Department of Defence Production, Ministry of Defence, Room No.253-A, 'B' Wing, SenaBhawan, New Delhi. Tel : 23011114.
(b)	Place of receiving the bid/ address for communication	Room No.253-A, 'B' Wing, SenaBhawan, New Delhi. (A box for bids will be placed at Gate No.1 of SenaBhawan, New Delhi, Opp. DRDO Bhawan, New Delhi).
(c)	Inspection of items	The disposal of obsolete items shall be on as "As is where is basis" and no guarantee of certificate of its worthiness of quality will be given by this Department. The condition of the items can be inspected physically between 11 am to 4 pm on 18 <sup>th</sup> & 20 <sup>th</sup> October 2021.

(d)	Last date & time of receipt of bid	22.10.2021 by 5.00 PM
(e)	Opening of bids	25.10.2021 at 11.00 AM Intending bidders may be present at the time of opening of quotations.

2. **Eligibility/Qualification Criteria:**

- (a) The bidder for e-waste shall have to be registered as per e-waste rules with Ministry of Environment, Forests & Climate Change/Central Pollution Control Board/Delhi Pollution Control Committee (DPCC) under Delhi Government. Document on registration and validity of authorization shall be produced with the bid. Agencies without having above registration and authorization will be not allowed to participate in the bid.
- (b) The bidder shall have to provide services required at New Delhi/Delhi.
- (c) The firm, bidding for e-waste may enclose sufficient documents regarding execution of Government work order, specifically disposal of e-waste in the past.
- (d) The bidders must enclose VAT registration/service tax registration certificate along with the tender documents.

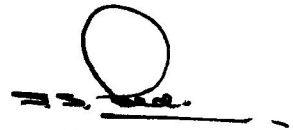
3. **Bidding Procedure:**

- a) Sealed Bids, super-scribed in bold capital letters "QUOTATIONS FOR DISPOSAL OF UNSERVICEABLE/OBSOLETE ITEMS INCLUDING E-WASTE OF DEPARTMENT OF DEFENCE PRODUCTION", shall be received, not later than 22.10.2021 upto 5.00 P.M. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- b) Each page of tender document should be signed by the bidder (s).
- c) Incomplete and unsigned quotations are liable to be rejected.
- d) Earnest Money Deposit (EMD) of 5% of the reserve price [ i.e Rs. 14400/- (Rs. Fourteen thousands and four hundred only)] must accompany with each quotation. This shall be in the form Bank Draft/Pay order of any Nationalized/ scheduled Bank drawn in favor of Accounts Officer (DAD), MoD (Civil), New Delhi payable at New Delhi without which the tender shall be summarily rejected. No Cheque/ Money order / Cash shall be accepted. EMD deposit shall not attract any interest. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidder, shall be returned within one month of the auction date, without any interest. MSMEs are exempted from the requirement of seeking exemption from submission of EMD. EMD of the bidders/firms rescinding their offer, withdrawing or abrogating after submitting the bid shall stand forfeited. Decision of the Ministry shall be final in this regard.
- e) All the bids must be delivered to at Gate No.1, SenaBhawan, New Delhi, Opposite DRDO Building (a tender/bid box will be placed at the above gate). All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.
- f) No bid may be modified subsequent to the deadline for submission.
- g) Bidders may invariably share their telephone, e-mail and mobile number to facilitate communication (on the envelop of the tender/bid documents as well).

4. **General Terms and conditions:**

- (i) The items shall be sold to the highest price bidder (**H1 bidder**) cumulatively for all items as indicated in Annexure II & II(a).
- (ii) The successful bidder has to make full balance payment in the form of a Bank Draft/pay Order issued in favour of Accounts Officer (DAD), MoD (Civil), New Delhi, within three (3) working days after confirmation failing which the offer will be cancelled and EMD shall stand forfeited.
- (iii) The successful bidder shall be required to lift all the items from the disposal site to its premises within three (3) working days after the payment of the quoted amount. On failure to do so, Department of Defence Production shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
- (iv) No items, once disposed to the successful bidder, shall be taken back by the Department of Defence Production, MoD.
- (v) List of unserviceable/obsolete items is at Annexure-II& II(a), along with Item-Wise price quotation format.
- (vi) The detail list of items may be referred while submitting the bid.
- (vii) The Department has evaluated the Minimum Reserve Price (MRP) as mentioned in the annexure-II& II(a) to this notice.
- (viii) DDP reserves the right to cancel the bid, to reduce the items or to add the items for auction any time and even before or after the auction. DDP has also the right to reject all or any bidder in whole or part without assigning any reasons thereof.
- (ix) The bidding firm shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof. Mandatory information at Annexure-I to be filled-up compulsorily.
- (x) Disputes, if any, shall be subject to jurisdiction in the Court of Delhi only.

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रक्षा उपनिर्देशक/Secretary  
रक्षा उत्पादन विभाग, नई दिल्ली  
Department of Defence Production  
New Delhi

**Government of India  
Ministry of Defence  
Department of Defence Production  
D(General/DDP)**

**Contractor/bidder's details (Mandatory Information)**

**No filling up the Mandatory Information and  
non-submission of document will attract cancellation of bid.**

Supporting documents be annexed with the application form (applications found deficient in any respect are liable to be rejected without further correspondence)

Sl. No.	Description	Information	
1.	Name of the Applicant/Firm		
2.	Nationality		
3.	Address (attach separate papers for addresses of other officers) Enclose Voter ID/Electricity Bill/Landline telephone bill/Aadhar or any other authenticated copy of address proof).	Registered Office	
		Head Office	
4.	Telephone Numbers	Landline/ Mobile No.	
		Tel/Fax No.	
		e-mail address	
5.	Other details (enclose copies)	PAN details	
		VAT Registration Number	
6.	Whether Registered vendor/firm (attached documents)		
7.	Details of Bank account (enclose copy of front page of pass book & personalized cancelled cheque)	Account No.	
		Type of Account	
		Name of Bank	
		Name & address of the branch	
8.	Earnest Money Deposit (EMD)	Amount in Rs.	
		Bank draft/pay order	

		No.	
		Date of Issue	
		Name of issuing bank	
		Address of the issuing bank	
9.	Certificate/Undertaking	<p>I/we (including all partners) certify that I/we have carefully read the terms and conditions mentioned in the tender enquiry form and shall abide by them. Information given is true to the best of my/our knowledge.</p> <p>I/we agree to the forfeiture of the Earnest Money Deposit if, I/we fail to comply with all or any of the terms and conditions in whole or in part as laid in the Tender Enquiry Notice, which would constitute and have force of a contract between me/us and the DDP, if I/we am/are declared a successful bidder.</p> <p>I/we hereby declare the items mentioned in the Schedule to this notice will be used for bonafide/lawful purposes only as per the guidelines of MoEF&amp;CC, Government of NCT Delhi or any other Office/Department applicable in the matter.</p> <p>I/we hereby also certify that, I/we have signed all the pages of the document with my/our conscious and nobody from this Department influenced/compelled to do so.</p>	

Documents to be attached with bid:

- a. Address proof (electricity bill/aadhar card/driving licence/voter I-card, etc)
- b. Copy of PAN card
- c. Copy of VAT registration (if any)
- d. Copy registration & authorization for disposal of e-waste
- e. Tender Fee
- f. EMD fee
- g. Bank account details (passbook/cancelled cheque leaf copy)

Signature of the bidder(s) with stamp

## On the Letter Head of the Bidder

Format for submitting item-wise price bid for items proposed to be auctioned/disposed of (offered price by bidder should be higher than the reserve price).

List of e-waste/Scrap items:

Sl. No.	Name of the Items	Quantity (In Nos.)	Scrapped weight in KG	Scrapped Rate in KG/item-wise/ as specified otherwise	Amount to be realized/ reserve price (in Rs.)	Price offered by the bidder
1.	2.	3.	4.	5.	6	7
1.	Key Board	140	500 gm per piece.	Rs.20 per kg	1400	
2.	TFT/Computer screen	43	--	Rs.450 per piece	19350	
3.	Telephone instruments	80	800 gm per piece	Rs.20 per kg.	1280	
4.	Photocopy machine	25	--	Rs.1500 per piece	37500	
5.	Projector machine	01	--	Rs.500 per piece	500	
6.	Scanner	03	--	Rs.100 per piece	300	
7.	Window AC	01	--	Rs.4000 per piece	4000	
8.	Electric Kettle	23	--	Rs.100 per piece	2300	
9.	Shredder Machine	17	--	Rs.225 per piece	3825	
10.	Fridge (big)/ Fridge (small)	05 01	--	Rs.2000 per piece (big) & Rs.1500 per piece small.	7500 2000	
11.	UPS	91	--	Rs.625 per piece	56875	
12.	Printer	76	--	Rs.725 per piece	55100	
13.	Oil Heater	04	--	Rs.1100 per piece	4400	
14.	Fax Machine	09	--	Rs.125 per piece	1125	
15.	Hot Case	09	--	Rs.225	2025	

16.	Wall Fan	10	--	per piece Rs.125	1250
17.	Monitor (old model)- CRT	11	--	per piece Rs.235	2585
18.	Voltage Stabilizer	03	--	per piece Rs.450	1350
19.	Extension Board	18	--	per piece Rs.125	2250
20.	Computer Mouse	128	--	per piece Rs.3	384
21.	All-in-One Computer	03	--	per piece Rs.825	2475
22.	Colour printer	03	--	per piece Rs.525	1575
23.	SMPS	01	--	per piece Rs.125	125
24.	Telephone exchange	04	1kg per piece	per KG Rs.20	80
25.	Microwave Owan	02	--	per piece Rs.825	1650
26.	Ceiling Fan	01	--	per piece Rs.60	60
27.	Phone system 1+1	01	--	per piece Rs.15	15
28.	Room Heater (rodded)	02	--	per piece Rs.825	1650
29.	Blower	02	--	per piece Rs.525	1050
30.	Water dispenser	02	--	per piece Rs.925	1850
31.	Unused cartridge	254	--	per piece Rs.200	50800
	Total				<b>2,68,629</b>



वर्तमान दिनांक 20/08/2024 को  
 उद्योग/दफ्तर के अधिकारी  
 को उपरोक्त वस्तुओं की आवश्यकता  
 की जा रही है।  
 (वस्तुओं की विवरण तालिका में दिया गया है)

Annexure-II(a)

On the Letter Head of the Bidder

Format for submitting item-wise price bid for items proposed to be auctioned/disposed of (offered price by bidder should be higher than the reserve price).

List of Non-e-waste/scrap/sundry items

Sl. No.	Name of the Items	Quantity (In Nos.)	Scrapped weight in KG	Scrapped Rate in KG/ item-wise/ as specified otherwise	Amount to be realized/ reserve price (in Rs.)	Price offered by the bidder
1.	2.	3.	4.	5.	6.	7.
1	Typewriter	01	--	Rs.300 per piece	300	
2.	Steel/Iron almirah-big	04	50 kg	Rs.45 kg.	2250	
	Steel/iron almorah-Small	01	30 kg		1350	
3.	Revolving chairs	26	--	Rs.260 per piece	6760	
4.	Table	06	--	Rs.1100 per piece	6600	
5.	Steel Cabinet for file racks	01	30 kg per piece	Rs.45 per kg	1350	
6.	Wooden Almirah	01	--	Rs.220 per piece	220	
7.	Wooden Honour Board	02	--	Rs.60 per piece	120	
8.	White Board	02		Rs.60 per piece	120	
9.	Wooden file rack	01		Rs.150 per piece	150	
10.	Wooden Step Stand	01		Rs.60 per piece	60	
11.	Wooden file box	01		Rs.100 per piece	100	
	Total				19,380	
	<b>Grand Total of Annex-II &amp; II(a)</b>				<b>2,88,009</b>	

  
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