



ADVERTISEMENT FOR THE POST OF PROGRAM EXECUTIVE (PE)

The Defence Innovation Organisation (DIO) is looking to hire 05 Program Executives (on contract) for its iDEX team having experience in working for promoting innovation and entrepreneurship and creating awareness at the grass-root level. Detailed job description is given in **Annex-I**.

The Innovations for Defence Excellence (iDEX) framework, launched in April 2018 at DefExpo 2018, primarily aims at creation of an ecosystem to foster innovation and technology development in Defence and Aerospace in India by engaging industries including MSMEs, Start-ups, Individual Innovators, R&D Institutes & Academia, and providing them grants/funding and other support to create product and services for future adoption for Indian defence and aerospace needs.

iDEX is also the executive arm of the Defence Innovation Organisation (DIO), which is the legal entity, a Section-8 company, created by the defence PSUs HAL & BEL, to support the MoD in building the entrepreneurship and innovation ecosystem in Defence in India by implementing the iDEX framework.

Submission of Applications

- Interested candidates must apply on the website www.idex.gov.in under **career section** on or before **5:00 PM, 29th May 2023**.
- The application must have **resume in a single pdf file (no more than 5 MB in size) uploaded with application form**.
- Please note any deviation from the prescribed method (including but not limited to file size) of submitting applications may result in immediate disqualification of the application.
- DIO will not entertain any queries regarding the recruitment process neither is it obligated in any manner to explain its hiring decision to the applicants.
- Shortlisted candidates may be called for an in-person interview to New Delhi.
- Other terms and conditions for the engagement will be notified to shortlisted applicants at a later date.

Note: The Defence Innovation Organisation reserves the right to terminate the engagement process or the Contract at any time, without assigning any reason.

Annex-I

Job Description – Program Executive		
1	Name of post	Program Executive
2	Number of posts	05 (Tentative – Actual may vary)
3	Method of recruitment	Contract Basis
4	Age Limit	Candidates should be below 30 years of age as on 29 th May 2023.
5	Period of Contract	Initially for a period of 2 years (can be extended up to 5 years – one year at a time, on the recommendation of the DIO Board). In case a person leaves before completion of two year , he/she will not get any work certificate.
6	Remuneration (per month)	A total consolidated amount of ₹ 1,00,000/- per month out of which ₹ 20,000/- would be performance based pay based on monthly appraisal each month inclusive of Transport Allowance and all taxes. There shall be an annual increase of ₹ 10,000/- per month subject to satisfactory performance.
7	Education qualification	<p>Essential</p> <ul style="list-style-type: none">• A Master’s Degree in Science, Management, Technology or Equivalent, with 02 years of relevant experience is the essential qualification. <p>OR</p> <ul style="list-style-type: none">• Bachelor’s Degree holders with relevant and sufficient experience - the criteria would be Bachelor’s Degree with 04 years of relevant experience. <p>Desirable</p> <ul style="list-style-type: none">• Experience in the innovation and entrepreneurship ecosystem.• Experience in consulting, project management, or IT operations

8	Job description	<p>Supporting the iDEX management team by managing specific projects related to any of the following iDEX activities: -</p> <ul style="list-style-type: none">• Program operations• Collaboration and partner management• Qualitative and Quantitative Analysis• Communications and Outreach• Documentation and Compliance• Grant Management• Any other task assigned from time to time.
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