

**DEPARTMENT OF DEFENCE PRODUCTION**  
**DTIS CELL / DGQA**

12575/DGQA/DTIS/Consultant RFP

25 Aug 2020

**CORRIGENDUM 1 TO RFP FOR HIRING PROJECT CONSULTANT FOR**  
**DEFENCE TESTING INFRASTRUCTURE SCHEME (DTIS)**

1. Refer to the Request for Proposal (RFP) for Selection of Consultant for 'Appointment of Project Consultant (PC) to Assist in Implementation of Defence Testing Infrastructure Scheme (DTIS), issued on 15.07.2020.
2. Corrigendum 1, incorporating changes to the RFP issued ibid are tabulated below.

<b><u>Sl</u></b>	<b><u>RFP Reference</u></b>	<b><u>For</u></b>	<b><u>Read</u></b>
1.	Section 1, Para 1.3 Page 6	The DDP/DGQA reserves the right to extend the Term or extensions on the same terms and conditions for a period of up to 2 years with a maximum term till 31 Dec 2027.	The DDP / DGQA reserves the right to extend the Term or extensions for a period of up to 2 years till 31 Dec 2027. The extension of the contract may be done with a 10% escalation on the remaining payouts for payment milestones of deliverables, not yet achieved.
2.	Section 1 Para 1.5, Data Sheet Clause reference 2.40, Page 7	Proposals must be physically submitted no later than the following date and time: <31 Aug 20 by 1200hrs > in Tender Box kept at Gate No 1, H Block at following address:-  Captain QA (DTIS), Directorate of Quality Assurance (Warship Project), H Block, DHQ Zone, Nirman Bhawan PO, Krishna Menon Marg New Delhi-110011  Proposals submitted after <31 Aug 20 by 1200hrs > will not be accepted	Proposals must be physically submitted no later than the following date and time: < <b>25 Sep 20</b> by 1200hrs > in Tender Box kept at Gate No 1, H Block at following address:-  Captain QA (DTIS), Directorate of Quality Assurance (Warship Project), H Block, DHQ Zone, Nirman Bhawan PO Krishna Menon Marg New Delhi-110011  Proposals submitted after < <b>25 Sep 20</b> by 1200hrs > will not be accepted
3.	Section 2, Para 2.40 (d) Page 15	Sealed Envelope No. 3 Financial Proposal	Sealed Envelope No. <b>4</b> Financial Proposal

<u>Sl</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
4.	Section 2, Para 2.55 Page 17	The Proposals submitted up to <1200hrs> on <31 Aug 20> will be opened at <time and date which will be intimated later> by <Nodal Officer> or any other officer authorized by DDP/DGQA, in the presence of those Applicants or their representatives who may wish to be present at the time of opening.	The Proposals submitted up to <1200hrs> on < <b>25 Sep 20</b> > will be opened at <time and date which will be intimated later> by <Nodal Officer> or any other officer authorized by DDP/DGQA, in the presence of those Applicants or their representatives who may wish to be present at the time of opening
5.	Section 2, Para 2.68 Table Ser (a) Page 19	Applicant should be a registered firm / company / partnership in India involved in consulting / advisory business operations for a minimum of 3 years, as on 1 <sup>st</sup> Jun 2020	Applicant should be a registered firm / company /partnership / <b>Limited Liability Partnership</b> in India involved in consulting/ advisory business operations for a minimum of 3 years, as on 1 <sup>st</sup> Jun 2020
6.	Section 2, Para 2.72 Page 19	<u>Proposal Presentations.</u> Client may invite each Applicant to make a presentation. The purpose of such presentations would be to allow the Applicants to present the key points in their proposals including the proposed resource deployment.	<u>Work Plan Approach and Methodology.</u> The Applicant has to submit a detailed Work Plan Approach and Methodology for executing the Scheme elaborating upon the key points of their proposals and the envisaged resource deployment as per format given in Technical Form 3J. A maximum of 25 marks would be awarded for this activity. The Client based on submission of the proposal may invite each Applicant to give a presentation to explain their Work Plan, Approach and Methodology for executing the Scheme
7.	Section 2, Para 2.73, Table, Pages 19 & 20	Each evaluated Proposal will be given a technical score (St) on the basis of the applicant as detailed below. The maximum marks to be given under each of the evaluation criteria are as follows:-  Table giving Evaluation Criteria	Each Proposal will be evaluated on the basis of the criteria given below. The maximum marks to be given under each of the evaluation criteria are as follows:-  Table giving Evaluation Criteria has been modified and is placed at Annexure 'A'
8.	Section 2, Para 2.74,	<u>Requirements for Key Personnel Proposed to be Deployed.</u> The	<u>Requirements for Key Personnel Proposed to be Deployed.</u> The

<u>Sl</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
	Page 21, 22	<p>following table provides the requirements for key resource personnel who shall be deployed for this assignment by the selected Applicant and shall be the point of contact for project related activities / tasks for the Client. The minimum team should comprise of the Project Leader, Infrastructure Expert, Finance Expert and Monitoring and Evaluation expert. In case the Client is not satisfied with the performance of any team member, there should be a provision for replacement of that expert.</p> <p>Key Personnel Table</p>	<p>following table provides the minimum qualification and requirements for key resource personnel who shall be deployed for this assignment by the selected Applicant and shall be the point of contact for project related activities / tasks for the Client. The minimum team should comprise of the Defence Testing Infrastructure Expert, Project Leader, Infrastructure Expert, Finance Expert, Monitoring &amp; Evaluation Expert and Domain Expert. In case the Client is not satisfied with the performance of any team member, there should be a provision for replacement of the expert. In addition, the key personnel cannot be moved out from the project without prior intimation and approval of Client.</p> <p>Key Personnel Table has been modified and is placed at Annexure 'B'</p>
9.	Section 2, Para 2.81 Page 23	<p>The financial score (Sf) would be calculated through a normalization process where the lowest Applicant would be given 100 marks and scores of all other Applicants would be normalized against this. Final selection would be on the basis of weighted score where the weights for technical and financial scores would be in the ratio of 60:40 (i.e <math>0.6 \times St + 0.4 \times Sf</math>). The applicant with the highest weighted score would be awarded the assignment.</p>	<p>A QCBS of 75:25 ratio will be followed, with weightage of technical score being 75% and that of financial score being 25%. The proposal with the highest technical marks (as allotted by the evaluation committee) shall be given a score of 100 (Hundred) and other proposals will be given scores that are proportional to their marks w.r.t. the highest technical marks. Proposal with the lowest cost will be given a financial score of 100 (Hundred) and other proposals financial scores will be calculated by the method given at para 2.77 (c) above. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up. On the basis of the combined weighted score for quality and cost, the consultant shall be</p>

<u>SI</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>																								
			<p>ranked in terms of the total score obtained. Evaluated Bid Score (H) will be calculated for each responsive Bid using the following formula, which permits a comprehensive assessment of the Bid price and the technical merits of each Bid:</p> $H = \frac{(L1)}{L} X + \frac{T}{T_{high}}(1-X)$ <p>where, L = Evaluated Bid Price  L1=the lowest qualifying financial bid among responsive Bids  T = the total Technical Marks awarded to the Bid  T<sub>high</sub> = the highest Technical Marks among all responsive Bids  X = weightage for Price (25%)</p> <p>The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the other proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, In the event two or more bids have the same score in final ranking, the bid with highest technical score will be marked H-1.</p>																								
10.	Section 2, Para 2.101 Page 27	<p>The Client will endeavor to follow the following schedule.</p> <table border="1" data-bbox="453 1626 932 2072"> <thead> <tr> <th><u>Date of issue of RFP</u></th> <th><u>15 Jul 20</u></th> </tr> </thead> <tbody> <tr> <td>Last date for receiving queries/requests for clarification</td> <td>0900 hrs / 22 Jul 20</td> </tr> <tr> <td>Pre-bid meeting</td> <td>1000 hrs / 24 Jul 20</td> </tr> <tr> <td>Client's response to queries/requests for clarification</td> <td>31 Jul 20</td> </tr> <tr> <td>Proposal due date</td> <td>1200hrs / 31 Aug 20</td> </tr> <tr> <td>Opening of pre-qualification proposal</td> <td>03 Sep 20</td> </tr> </tbody> </table>	<u>Date of issue of RFP</u>	<u>15 Jul 20</u>	Last date for receiving queries/requests for clarification	0900 hrs / 22 Jul 20	Pre-bid meeting	1000 hrs / 24 Jul 20	Client's response to queries/requests for clarification	31 Jul 20	Proposal due date	1200hrs / 31 Aug 20	Opening of pre-qualification proposal	03 Sep 20	<p>The Client will endeavor to follow the following schedule.</p> <table border="1" data-bbox="963 1626 1442 2072"> <thead> <tr> <th><u>Date of issue of RFP</u></th> <th><u>15 Jul 20</u></th> </tr> </thead> <tbody> <tr> <td>Last date for receiving queries/requests for clarification</td> <td>0900 hrs / 22 Jul 20</td> </tr> <tr> <td>Pre-bid meeting</td> <td>1000 hrs / 24 Jul 20</td> </tr> <tr> <td>Client's response to queries/requests for clarification</td> <td><b>25 Aug 20</b></td> </tr> <tr> <td>Proposal due date</td> <td><b>1200hrs / 25 Sep 20</b></td> </tr> <tr> <td>Opening of pre-qualification proposal</td> <td><b>28 Sep 20</b></td> </tr> </tbody> </table>	<u>Date of issue of RFP</u>	<u>15 Jul 20</u>	Last date for receiving queries/requests for clarification	0900 hrs / 22 Jul 20	Pre-bid meeting	1000 hrs / 24 Jul 20	Client's response to queries/requests for clarification	<b>25 Aug 20</b>	Proposal due date	<b>1200hrs / 25 Sep 20</b>	Opening of pre-qualification proposal	<b>28 Sep 20</b>
<u>Date of issue of RFP</u>	<u>15 Jul 20</u>																										
Last date for receiving queries/requests for clarification	0900 hrs / 22 Jul 20																										
Pre-bid meeting	1000 hrs / 24 Jul 20																										
Client's response to queries/requests for clarification	31 Jul 20																										
Proposal due date	1200hrs / 31 Aug 20																										
Opening of pre-qualification proposal	03 Sep 20																										
<u>Date of issue of RFP</u>	<u>15 Jul 20</u>																										
Last date for receiving queries/requests for clarification	0900 hrs / 22 Jul 20																										
Pre-bid meeting	1000 hrs / 24 Jul 20																										
Client's response to queries/requests for clarification	<b>25 Aug 20</b>																										
Proposal due date	<b>1200hrs / 25 Sep 20</b>																										
Opening of pre-qualification proposal	<b>28 Sep 20</b>																										

<u>SI</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>								
		<table border="1"> <tr> <td>Opening of Technical bids of the applicants meeting the pre-qualification criteria</td> <td>08 Sep 20</td> </tr> <tr> <td>Opening of Financial bid</td> <td>To be intimated separately</td> </tr> </table>	Opening of Technical bids of the applicants meeting the pre-qualification criteria	08 Sep 20	Opening of Financial bid	To be intimated separately	<table border="1"> <tr> <td>Opening of Technical bids of the applicants meeting the pre-qualification criteria</td> <td><b>05 Oct 20</b></td> </tr> <tr> <td>Opening of Financial bid</td> <td>To be intimated separately</td> </tr> </table>	Opening of Technical bids of the applicants meeting the pre-qualification criteria	<b>05 Oct 20</b>	Opening of Financial bid	To be intimated separately
Opening of Technical bids of the applicants meeting the pre-qualification criteria	08 Sep 20										
Opening of Financial bid	To be intimated separately										
Opening of Technical bids of the applicants meeting the pre-qualification criteria	<b>05 Oct 20</b>										
Opening of Financial bid	To be intimated separately										
11.	Form 3A, Para 9 Page 30	We certify that in regard to matters other than security and integrity of the country, we or any of our affiliates have not been convicted by a court of law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.	We certify that in regard to matters other than security and integrity of the country, we or any of our affiliates have not been convicted by a court of law or indicted or adverse orders passed by a <b>law enforcement agency</b> which would cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.								
12	Form 3C Page 33	<p>Certificate from the Statutory Auditor</p> <p>This is to certify that [name of company] [registered address] has received the payments shown above against the respective years.</p>	<p>Certificate from the Statutory Auditor</p> <p>This is to certify that [name of company] [registered address] has a <b>turnover</b> as shown above against the respective years.</p>								
13.	Form 3 D Page 34	<p>* Kindly provide supporting document such as assignment / contract / work order copy etc.</p> <p>* Kindly provide satisfactory completion certificate from the client(s).</p>	<p>* Kindly provide <b>for ongoing work</b> supporting document such as assignment / contract / work order copy etc.</p> <p>* Kindly provide satisfactory completion certificate from the client(s) <b>for completed work</b>.</p> <p><b>** For Government Strategic Projects under Non-disclosure clause a Self-undertaking from the Consultant will suffice.</b></p>								
14.	Encl 1 to Form 3G, Pages 43 - 45	Encl 1 to Form 3G	Encl 1 to Form 3G has been modified and is placed at Annexure 'C'								
15	Form 3J Page 48	Form 3J	Form 3J has been modified and is placed at Annexure 'D'								
16.	Section 5, Para 8 (c) Page 53	Ensure all Statutory approvals / clearances have been taken for the Projects.	<b>Monitor</b> if all Statutory approvals / clearances have been taken for the Projects.								
17	Section 6,	if the Client, in its sole discretion	Deleted								

<u>SI</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
	3.16 (g) Page 57	and for any reason whatsoever, within a period of fifteen (15) days decides to terminate this Work order.	
18.	Section 6, 3.23 Page 58	<u>Ownership</u> . Consulting agency agrees to assign and does hereby assign to the Client all right, title and interest in and to the services provided. All services shall be the sole and exclusive property of the client and Consultant will not have any rights of any kind whatsoever in such services. Consultant agrees, at the request and cost of client, to promptly sign, execute, make and do all such deeds, documents, acts and things as client may reasonably require or desire to perfect the client's entire right, title, and interest in and to any services. Consultant will not make any use of any of the activities mentioned in Appendix A in any manner whatsoever without the client's prior written consent.	<u>Ownership</u> . Consulting agency agrees to assign and does hereby assign to the Client all right, title and interest in and to the services provided. All services shall be the sole and exclusive property of the client and Consultant will not have any rights of any kind whatsoever in such services. Consultant agrees, at the request and cost of client, to promptly sign, execute, make and do all such deeds, documents, acts and things as client may reasonably require or desire to perfect the client's entire right, title, and interest in and to any services. Consultant will not make any use of any of the activities mentioned in Appendix A in any manner whatsoever without the client's prior written consent. The Consultant however will retain the ownership of its pre-existing intellectual property rights (including any enhancement or modification thereto) even if such IPRs are used for creating deliverables, or are incorporated in the deliverables, etc. To the extent such pre-existing IPRs are included/incorporated in the deliverables, upon receipt of all due and payable payment in full, the Consultant shall grant a non-exclusive, perpetual and fully paid up license to the Purchaser/Client to use such pre-existing IPRs for use of deliverables for the purpose for which such deliverables are meant for client's internal business operations.
19.	Section 6, 3.31 Page 59	<u>Confidentiality</u> . The Consulting Agency, their Sub-consultants, and the Personnel of either of	<u>Confidentiality</u> . The Consulting Agency, their Sub-consultants, and the Personnel of either of

<u>SI</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
		<p>them shall not, either during the term or after the expiration of this Work order, disclose any proprietary or confidential information relating to the Project, the Services, this Contract or the Client's business or operations without the prior written consent of the Client.</p>	<p>them shall not, either during the term or after the expiration of this Work order, disclose any proprietary or confidential information relating to the Project, the Services, this Contract or the Client's business or operations without the prior written consent of the Client. However, Confidentiality clause will not include the following information which:-</p> <p>(a) is rightfully known to the recipient prior to its disclosure;</p> <p>(b) is independently developed by the recipient without use of or reliance on confidential information; or</p> <p>(c) is or later becomes publicly available without violation of this agreement or may be lawfully obtained from a third party;</p> <p>(d) or which would be required to be disclosed under the (Indian) Right to Information Act.</p>
20.	Section 6, 3.32 Page 59	<p>Documents Prepared by the Consulting Agency to be the Property of the Client. All designs, reports, other documents and software submitted by the Consulting Agency by itself or through sub-consultants pursuant to this work order shall become and remain the property of the Client, and the Consulting Agency shall, not later than upon termination or expiration of this Work order, deliver all such documents and software to the Client, together with a detailed inventory thereof. The Consulting Agency may retain a copy of such documents and software. Restrictions about the use of these documents and</p>	<p>Documents Prepared by the Consulting Agency to be the Property of the Client. All designs, reports, other documents and software submitted by the Consulting Agency by itself or through sub-consultants pursuant to this work order shall become and remain the property of the Client, and the Consulting Agency shall, not later than upon termination or expiration of this Work order, deliver all such documents and software to the Client, together with a detailed inventory thereof. The Consulting Agency may retain a copy of such documents and software. Restrictions about the use of these documents and</p>

<u>SI</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
		software, if any, shall be imposed by the Client.	software, if any, shall be imposed by the Client. Consultant may disclose the following information:-  (a) to its employees, directors, officers and subcontractors, on a need to know basis, as required for performance of services, provided such employees, directors, officers and subcontractors are bound by confidentiality obligations;  (b) where required by applicable law or regulation or for regulatory and compliance (both internal and external) purposes.
21.	Section 6, 3.41 Page 60	<u>Stage-wise Payments.</u> Stage Payment will be made on completion of the stage-wise activities and receipt and acceptance of the 'Deliverables' by the Buyer. The payments will be done in stages as under:-	<u>Stage-wise Payments.</u> Stage Payment will be made on completion of the stage-wise activities and receipt and acceptance of the 'Deliverables' by the Client. The Applicant has to submit to Client the agreed draft deliverable on completion of a given activity. Within 15 days from Client's receipt of a draft deliverable, Client will notify Consultant if it is accepted. If it is not accepted, Client will let the Consultant know the grounds for such non acceptance, and Consultant will take remedial measures so that the draft deliverable materially meets the agreed specifications. On acceptance the payments will be done in stages as under:-
22.	Section 6, 3.50 Page 61	<u>Disputes Settlement.</u> Any dispute between the Parties as to matters arising out of and relating to this Work order that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement to the Joint Secretary	<u>Disputes Settlement.</u> Any dispute between the Parties as to matters arising out of and relating to this Work order that cannot be settled amicably within fourteen (14) days after a notice is given, each party to the Dispute must use its reasonable efforts through a meeting of Senior Executive (or their nominees) to resolve the



<u>SI</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
		and shall be finally settled by Secretary DDP/DGQA	Dispute. If the parties cannot resolve the Dispute within that period then any such dispute or difference whatsoever arising between the parties to this Contract out of or relating to the construction, meaning, scope, operation or effect of this Contract or the validity of the breach thereof shall be referred to a sole arbitrator to be appointed by mutual consent of both the parties herein. If the parties cannot agree on the appointment of the arbitrator within a period of one month from the notification by one party to the other of existence of such dispute, then the Arbitrator shall be appointed by the High Court, New Delhi. The provisions of the Arbitration and Conciliation Act, 1996 will be applicable and the award made there under shall be final and binding upon the parties hereto, subject to legal remedies available under the law. Such differences shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996, or of any modifications, Rules or re-enactments thereof. Each party to a Dispute must pay its own costs of complying with this clause. The parties to the Dispute must equally pay the costs of the arbitrator. Any information or documents disclosed by a party under this clause must be kept confidential; and may only be used to attempt to resolve the Dispute.
23.	Section 6, 4.7 Page 63	<u>Professional Liability Insurance.</u> Consulting Agency will maintain at its expense, Professional Liability Insurance including coverage for errors and omissions caused by Consulting Agency negligence, breach in the	<u>Professional Liability Insurance.</u> Consulting Agency will maintain at its expense, Professional Liability Insurance including coverage for errors and omissions caused by Consulting Agency negligence, breach in the

<u>Sl</u>	<u>RFP Reference</u>	<u>For</u>	<u>Read</u>
		performance of its duties under this Work order from an Insurance Company permitted to offer such policies in India, for a period of one year beyond completion of Services commencing from the Effective Date, (i) For an amount not exceeding one time the total payments for Professional Fees made or expected to be made to the Consulting Agency hereunder or (ii) the proceeds, the Consulting Agency may be entitled to receive from any insurance maintained by the Consulting Agency to cover such a liability, whichever of (i) or (ii) is higher with a minimum coverage of [insert amount and currency].	performance of its duties under this Work order from an Insurance Company permitted to offer such policies in India, for a period of one year beyond completion of Services commencing from the Effective Date.
24.	Section 6, 4.14 Page 65	<u>Penalty.</u> The selected agency have to provide services as per the requirements of the RFP. In case the services rendered are not as per the requirement of the Department which shall be communicated from time to time, the selected agency will have to come up with a solution within a given agreed timeframe failing which 20% will be deducted from the amount payable. The other form of penalty not mentioned in the RFP or work order will be decided by the appropriate authority on case to case basis.	<u>Penalty.</u> The selected agency have to provide services as per the requirements of the RFP. In case the services rendered are not as per the requirement of the Department which shall be communicated from time to time, the selected agency will have to come up with a solution within a given agreed timeframe failing which a maximum amount of 10% of the individual milestone which has got delayed will be deducted from the amount payable.
25.	Compliance Matrix		A Compliance Matrix has been prepared and is placed at Annexure 'E' for guidance purpose. All applicants are requested to submit their proposals along with the filled Compliance Matrix.

(Nagesh Jain)  
Captain (IN) QA - DTIS  
for ADGQA(WP)

**TABLE GIVING EVALUATION CRITERIA**

<b><u>Sl. No.</u></b>	<b><u>Evaluation Criteria</u></b>	<b><u>Max. Marks</u></b>	<b><u>Criteria for mark/point</u></b>
1.	Work Plan, Approach & Methodology	25	(a) Approach and Methodology - 10 Marks (b) Work Plan - 15 Marks  The detailed format for submitting the Work Plan, Approach & Methodology is given at Form 3J
2.	Experience of providing Project Consultancy (PC) services for Infrastructure Projects / Schemes of State / Central Government of India.	20	(a) Number of project / schemes handled in Government of more than Rs 200 crores each 1- 5 projects. - 5 marks 6 -10 projects. - 10 marks 11 -15 projects - 15 marks More than 15 projects. - 20 marks  (b) Number of project / schemes handled in Government of less than INR 200 crores each– 1 - 5 projects. - 2 marks 6 - 10 projects. - 3 marks More than 10 projects. - 5 marks Max Marks for Sl (a) & (b) limited to 20  The format for submitting the Relevant Experience is given at Form 3D
3.	Financial strength of the firm	15	Average turn over last three financial years in Consulting Business 20-40 crores - 5 41-80 crores - 10 81 crores and above - 15  The format for submitting the Average turnover is given at Form 3C
4	Qualification of Key Personnel	40	Marks will be awarded only in respect of the CVs furnished of the proposed Key Personnel to be deployed for the project with relevant experience – Please refer table at 2.74 for minimum requirements of Key Personnel.  CVs of key personnel with their consent are required to be submitted by the applicant as per Form 3I.
	<b>Total</b>	<b>100</b>	

**KEY PERSONNEL TABLE**

<b><u>S.No</u></b>	<b><u>Key Requirement</u></b>	<b><u>Maximum Marks</u></b>	<b><u>Criteria for marking</u></b>
<b>Defence Testing Infrastructure Expert</b>			
1	(i) Should be a graduate with professional qualification in engineering (ii) Occupied managerial positions for minimum of 8 years in Defence Manufacturing /Acquisition/ Procurement / Overseeing / Quality Assurance (iii) Must have been part of Defence Procurement projects involving testing and acceptance of defence platforms/ systems/ equipment in accordance with relevant military standards and test procedures		
2	Experience in Defence Manufacturing / Acquisition / Procurement / Overseeing / QA of Defence Platforms or Systems or Equipment	5	Years of Experience 13 & Above - 5 Between 08 & 12 - 3 Between 04 - 07 - 1 (Note : Less than 04 years – no marks)
3	Involvement in Defence Acquisition / Procurement Projects in a managerial role requiring evaluation of compliance to military standards & procedures as part of testing / overseeing / trials / acceptance	5	No of Projects 6 and above - 5 Between 3 to 5 - 3 Between 1 to 2 - 1
<b>Project Leader</b>			
1	(i) Should be a graduate with professional qualification in management (ii) Occupied managerial positions for minimum of 10 years in the infrastructure sector out of which at least 5 years are to be in India (iii) Must have handled consultancy projects involving appraisal, execution & monitoring of infrastructure projects for Govt as team leader.		
2	Consultancy projects successfully handled in infrastructure sector as team leader for Govt of India	5	No of projects- 6 and above - 5 Between 3 and 5 - 3 Between 1 and 2 - 1
3	Consultancy projects successfully handled in infrastructure sector as team leader for State Govts	3	No of projects- 6 and above - 5 Between 3 and 5 - 3 Between 1 and 2 - 1
4	Handling of other infrastructure projects	2	No of projects 5 and above - 2 Less than 5 - 1

<b>S.No</b>	<b>Key Requirement</b>	<b>Maximum Marks</b>	<b>Criteria for marking</b>
<b>Infrastructure Expert</b>			
1	(i) Should be a graduate with professional qualification in civil/mechanical/electrical engineering (ii) Occupied managerial positions for minimum of 10 years in the infrastructure sector (iii) Must have been part of consultancy projects involving appraisal and execution of projects in infrastructure sectors for Govt. / other agencies		
2	Experience in infrastructure sector	5	No of years of experience 14 and above - 5 Between 10 and 13 - 4 Less than 10 - 3
3	Consultancy projects involving appraisal of infrastructure projects	3	No of projects :- 6 and above - 3 Between 3 and 5 - 2 Less than 3 - 1
4	Involved in execution of Infrastructure projects completed in the last 10 years	2	No of projects :- 10 and above - 2 Less than 10 - 1
	<b>Total</b>	<b>10</b>	
<b>Finance Expert</b>			
1	(i) Should be a graduate. (ii) Having domain knowledge in finance, company law and worked in infrastructure sector in India for a minimum of 10 years		
2	Experience in evaluating financial projects infrastructure sector	3	No of years of experience 14 and above - 3 Between 10 and 13 - 2 Less than 10 - 1
3	Consultancy projects in infrastructure sectors	2	No of projects - 10 and above - 2 Less than 10 - 1
	<b>Total</b>	<b>5</b>	
<b>Monitoring and Evaluation Expert</b>			
1	(i) Should be a graduate (ii) Must have been engaged in project monitoring & evaluation for last 5 years		
2	Professional work experiences in program monitoring and evaluation.	3	No of years of experience 10 and above - 3 Between 5 and 9 - 2 Less than 5 - 1
3	Use of IT platforms for monitoring projects	2	No of projects - 5 and above - 2 Less than 5 - 1
	<b>Total</b>	<b>5</b>	

**Note :-** A proposal will be considered unsuitable and will be rejected at this stage if it does not respond to important aspects of RFP Document and the Terms of Reference.

**Annexure 'C'**

**Encl 1 to Form 3G**

**TECHNICAL PROPOSAL**

1. The Proposal will be given Marks on the basis of the following details supplied by the applicant (*particulars in italics to be filled by applicant*) as detailed below:-

<b>Sl. No.</b>	<b>Evaluation Criteria</b>	<b>Max. Marks</b>	<b><i>To be Filled by Applicant</i></b>	<b>To be Filled by Client</b>
1.	Work Plan, Approach & methodology	25	<i>(a) Approach and Methodology (10 Marks). (b) Work Plan (15 Marks) As per Form 3J</i>	
2.	Experience of providing Project Consultancy (PC) services for Infrastructure Projects / Schemes of State / Central Government of India.	20	<i>(a) List Schemes handled in Government of more than Rs 200 crores (b) List Schemes handled in Government of less than INR 200 crores As per Form 3D</i>	
3.	Financial strength of the firm	15	<i>Average turn over last three financial years As per Form 3C</i>	
4.	Qualification of Key Personnel	40	<i>CVs of key personnel with their consent are required to be submitted by the applicant. As per Form 3I</i>	
	<b>Total</b>	<b>100</b>		

2. Qualification of Key Personnel. CVs of key personnel with their consent are required to be submitted by the applicant. The minimum team should comprise of the Defence Testing Infrastructure Expert, Project Leader, Infrastructure Expert, Finance Expert and Monitoring and Evaluation expert. The following details of key personnel are to be submitted:-

S.No	Key Requirement	Max Marks	To be Filled by Applicant	To be Filled by Client
<b>Defence Testing Infrastructure Expert</b>				
1	<i>Qualification</i> (i) (ii) (iii)			
2	Experience in Defence Manufacturing / Acquisition / Procurement / Overseeing / QA of Defence Platforms or Systems or Equipment	5	<i>No of years of Experience</i>	
3	Defence Acquisition/ Procurement Projects in a managerial role requiring evaluation of compliance to military standards & procedures as part of testing/ overseeing / trials/ acceptance	5	<i>No of projects (SI, Project Details, Year Awarded, Project Cost)</i>	
<b>Project Leader</b>				
1	<i>Qualification</i> (i) (ii) (iii)			
2	Consultancy projects successfully handled in infrastructure sector as team leader for Govt of India	5	<i>No of projects (SI, Project Details, Year Awarded, Project Cost)</i>	
3	Consultancy projects successfully handled in infrastructure sector as team leader for State Govts	3	<i>No of projects (SI, Project Details, Year Awarded, Project Cost)</i>	
4	Handling of other infrastructure projects	2	<i>No of projects (SI, Project Details, Year Awarded, Project Cost)</i>	
	<b>Total</b>	<b>10</b>		
<b>Infrastructure Expert</b>				
1	<i>Qualification</i> (i) (ii) (iii)			

<b>S.No</b>	<b>Key Requirement</b>	<b>Max Marks</b>	<b><i>To be Filled by Applicant</i></b>	<b>To be Filled by Client</b>
2	Experience in infrastructure sector	5	<i>No of years of experience</i>	
3	Consultancy projects involving appraisal of infrastructure projects	3	<i>No of projects (Sl, Project Details, Year Awarded, Project Cost)</i>	
4	Involved in execution of Infrastructure projects completed in the last 10 years	2	<i>No of projects. (Sl, Project Details, Year Awarded, Project Cost)</i>	
	<b>Total</b>	<b>10</b>		
<b>Finance Expert</b>				
1	<i>Qualification</i> <i>(i)</i> <i>(ii)</i> <i>(iii)</i>			
2	Experience in evaluating financial projects in infrastructure sector	3	<i>No of years of experience</i>	
3	Consultancy projects in infrastructure sectors	2	<i>No of projects - (Sl, Project Details, Year Awarded, Project Cost)</i>	
	<b>Total</b>	<b>5</b>		
<b>Monitoring and Evaluation Expert</b>				
1	<i>Qualification</i> <i>(i)</i> <i>(ii)</i> <i>(iii)</i>			
2	Professional work experiences in program monitoring and evaluation.	3	<i>No of years of experience</i>	
3	Use of IT platforms for monitoring projects	2	<i>No of projects - (Sl, Project Details, Year Awarded, Project Cost)</i>	
	<b>Total</b>	<b>5</b>		

\*\*\* The Italicized column has to be filled by the Applicant



**Form 3J. Work Plan with Approach and Methodology**

The Applicant has to submit a detailed Work Plan Approach and Methodology for executing the Scheme elaborating upon the key points of their proposals and the proposed resource deployment as per format given below. A maximum of 25 marks would be awarded for this activity.

<b>Sl. No.</b>	<b>Details to be Filled by Applicant</b>	<b>Max. Marks</b>	<b>Marks by Client</b>
1.	<p><b><u>Approach and Methodology.</u></b> Applicant to submit their Approach and Methodology in executing the project. A detailed scope of work and steps/processes for achieving the following activities are to be submitted:-</p> <ul style="list-style-type: none"><li>(i) Mapping Sector Specific Test Infrastructural Deficiencies in Gap Analysis Study</li><li>(ii) Web Portal for Project Monitoring</li><li>(iii) Setting up of Test Facility</li><li>(iv) Calculation of User charges to be levied for Testing</li></ul>	10	
2.	<p><b><u>Work Plan</u></b> The Applicant is to submit work plan for Progress Monitoring and setting up of Test Facilities for carrying out following activities: -</p> <ul style="list-style-type: none"><li>(i) Preparation of technical specification of each test facility (EOI &amp; RFP)</li><li>(ii) Project Appraisal of DPR and Project Risk Analysis (Technical Feasibility &amp; Financial Viability)</li><li>(iii) Financial Closure by SPV</li><li>(iv) Conclusion of Contract with SPVs</li><li>(iv) Project Monitoring Activities - PERT chart, site inspections, statutory approvals, website updation etc.</li><li>(v) Quarterly Report - parameters and format.</li></ul>	15	

**Annexure 'E'**

<b>DTIS Consultancy RFP - Compliance matrix</b>				
<i>Disclaimer : This compliance matrix is provided for guideline purposes only. The terms and conditions of RFP, as amended by corrigendum(s) will be final.</i>				
<u>Section 1 : Letter of Invitaitaion</u>				
<b>SI</b>	<b>RFP Section</b>	<b>Description</b>	<b>Document / information needed</b>	<b>Enclosed (Y/N)</b>
1	1.1 to 1.12		Have you read and understood?	
<u>Section 2 : Instructions to Applicants</u>				
2	2.5	Compliant Proposals / Completeness of response	Have you read and understood?	
3	2.4 to 2.21	Different clauses	Have you read and understood?	
4	2.23	EMD	EMD Prepared as per Form 3F?	
5	2.24	EMD	EMD in original placed in envelope and marked correctly?	
6	2.29	Performance security	Firm not barred from participation?	
7	2.30	Performance security	No Penalty imposed nor expelled etc during last 3 years?	
8	2.33	Language	Applicant to submit proposal only in English	
9	2.34	Number of proposal	Only one proposal submitted by the applicant?	
10	2.36	Technical Proposal	Technical Proposal - as per Section 3 of RFP?	
11	2.37	Financial Proposal	Financial Proposal - as per Section 4 of RFP?	
12	2.40	Submission of proposals and Envelope	Have the Applicant submitted the responses in the relevant sealed envelopes	
13	2.42	Authentication of bids	Have the proposals been signed by authorised representative?	
14	2.43	Authorised representative	Power of attorney enclosed?	
15	2.45	Due date of submission	Submitted within due date at the Client's office address?	
16	2.52	Deviations	Material deviation may entail proposal to be rejected. Have you checked for deviations?	
17	2.58	Tender Validity	Tender valid for minimum 300 days?	
18	2.59	Tender Evaluation	Confirm if submitted proposals are complete and responsive	

19	2.68	Pre Qualification criteria	Self certificate submitted with Company registration certificate, Annual Turnover with CA certificate and relevant Project experience proof	
20	2.73	Technical evaluation	Work Plan with Approach & Methodology, Project consultancy/ management experience documents, financial strength and qualification of key personnel	
21	2.74	Technical evaluation	Education, experience and other documents are to be submitted for the Key personnel (except domain experts) as per Form 3I	
22	2.75	Domain Expert	Have the Applicant understood concept of Domain expert and relevant experience required for the Domain expert	
23	2.77	Commercial bid evaluation	Commercial bid in Rs, inclusive of all expenses and taxes etc to be submitted	
24	2.80	Final selection	Are you scoring minimum 60% in your own technical assessment?	
25	2.84	Grant of work order	Performance security iaw Form 3F submitted?	
26	2.85-2.86	Confidentiality	Has the applicant understood the clause on Confidentiality	
27	2.87- 2.93	Contract/Assignment cancellation along with forfeiture of Earnest Money Deposit/ Performance Security	Has the Applicant understood the complete clause on the same	

### Section 3 : Forms

#### Pre-qualification proposals

28	Form 3B	Self-certification of Operation for minimum 3 years and not being blacklisted	Enclosed?	
29	Form 3C	Format for Pre- Qualification Proposal (Average Annual Turnover of Applicant)	Enclosed?	
30	Form 3D	Format for highlighting relevant experience	Enclosed?	
31	Form 3E	Format for Power of Attorney for Authorized representative	Enclosed?	
32	Form 3F	Bank Guarantee	Enclosed?	

33	Form 3G	Technical Proposal	Enclosed?	
34	Form 3G	Encl 1 to 3G	Enclosed?	
35	Form 3H	Profile of the agency	Enclosed?	
36	Form 3I	Format for CV of the professional staff proposed	Enclosed?	
37	Form 3J	Work Plan with Approach and methodology	Enclosed?	
<u>Section 4 : Financial Proposal</u>				
38	Form 4A	Financial Proposal Submission Form	Enclosed?	
39	Form 4B	Financial Proposal	Enclosed?	
<u>Section 5 : Terms of Reference</u>				
40	Section 5	Terms of Reference	Has the Applicant understood the complete work assignment as per the Terms of reference	
<u>Section 6 : Work Order Format</u>				
41	Para 1 to 5	Different Clauses	Have you read and understood	

Signature of Authorised Signatory

Name and Designation