

**Advertisement**  
**Department of Defense Production**

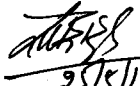
Department of Defence Production, Ministry of Defence invites application for filling up the existing and expected vacancies of Part-time Non-Official Directors in following Central Public Sector Undertakings (CPSEs):

**Vacancy of Non-Official Directors.**

S .No.	Name, Address & Website	Schedule of the Company	No. of Vacancies	Ratna status	Name & Postal Address of Addressee (at DS/DIR level only )(with Telephone/Fax e-mail)
1.	Garden Reach Shipbuilders & Engineers Ltd.	B	02	Mini Ratna	Sadhna Khanna, Deputy Secretary(Naval Systems), Room No. 305, D-1 Wing, Sena Bhawan, New Delhi- Tel:= 2301 8967 e-mail. :- sadhna.khanna@nic.in
2.	Mazagon Dock Shipbuilders Ltd.	A	03	Mini Ratna	
3.	Mishra Dhatu Nigam Ltd.	B	01	-	
4.	Goa Shipyard Limited, Goa	B	01*	-	
5.	Hindustan Shipyard Limited	B	02*	-	

\*backlog vacancies

Details such as procedure for application, eligibility criteria, etc are at annexure. Interested persons may send their applications to the concerned officer of the CPSE(s) in the MoD, DDP as mentioned above, within 15 days from the date of publication/ notification of this advertisement. Interested persons are also free to enrol themselves in the data bank maintained by the Department of Public Enterprises on their Website.

  
25/5/17  
Deputy Secretary (Coord/DDP)  
Dated: 23.05.2017  
Tel: 23013705

**Criteria for selection / appointment of non-official Directors on the Boards of CPSEs as laid down by the Government**

**(A) (a) Criteria of Experience**

- (i) Retired Government officials with a minimum of 10 years experience at Joint Secretary level or above.
- (ii) ~~Persons who have retired as CMD / CEOs of CPSEs and Functional Directors of the Schedule 'A' CPSEs. The Ex-Chief Executives and ex- Functional Directors of the CPSEs will not be considered for appointment as non-official Director on the Board of the CPSE from which they retire. Serving Chief Executives / Directors of CPSEs will not be eligible to be considered for appointment as non-official Directors on the Boards of any CPSEs.~~
- (iii) Academicians / Directors of Institutes / Heads of Department and Professors having more than 10 years teaching or research experience in the relevant domain e.g. management, finance, marketing, technology, human resources or law.
- (iv) Professionals of repute having more than 15 years of relevant domain experience in fields relevant to the company's area of operation.
- (v) **Former CEOs of private companies if the company is (a) listed on the Stock Exchanges or (b) unlisted but profit making and having an annual turnover of at least Rs.250 crore.**
- (vi) Persons of eminence with proven track record from Industry, Business or Agriculture or Management.
- (vii) Serving CEOs and Directors of private companies listed on the stock Exchanges may also be considered for appointment as part-time non-official Directors on the Boards of CPSEs in exceptional circumstances.

**(B) Criteria of Educational Qualification**

Minimum graduate degree from a recognized university.

**(C) Criteria of Age**

The age band should be between 45-65 years (minimum / maximum limit). This could, however, be relaxed for eminent professional, for reasons to be recorded, being limited to 70 years.

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appointment

The non-official Directors will not be re-appointed in the same CPSE after completing a maximum of two tenures, each tenure being for a period of three years.

(E) Appointment in number of CPSEs at the same time.

One person will not be appointed as non-official Director on the Boards of more than three CPSEs at the same time.

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(F) Directorship in private companies

A person being considered for appointment as non-official Director on the Board of CPSEs should not hold directorship in more than 10 private companies.

**FORMAT FOR APPLICATION:**

**PART A : APPLICATION FORM**

- (i) Name & Designation of the Applicant  
(in full) with office address, if any :
- (ii) Date of Birth :
- (iii) Address :
- (iv) Category to which he/she belongs SC/ST/OBC/Other/General
- (v) Contact Numbers :  
(Tel., Mobile, Fax, e-Mail)
- (vi) Whether registered with the data Bank :  
Being maintained by Department of Public Enterprises
- (vii) Eligibility Criteria :

Particulars	As per job description	Possessed by the officer	Whether eligible or not.
Educational / Professional Qualifications			
Age on the date of vacancy			
Pay Scale of the post held			

- (viii) Positions held during the preceding ten years:

S. No.	Designation and place of posting	Organisation	From	To	Pay Scale

- (ix) Experience : (Please attach a separate sheet)

- (x). Whether any punishment awarded to the applicant during the last 10 years and also whether any action or inquiry is going on against him as far as his knowledge goes.

Date

(Name and Signature of the applicant)

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**To be filled by the PSU / Ministry / Department concerned  
(In case of serving candidate)**

Certified that the particulars (especially w.r.t. para 9 above) furnished above by the candidate are found to be correct as per official records.

Signature & Designation of the  
Competent Forwarding Authority  
with Telephone No. and Office Seal

**PART B : CONSENT LETTER**

I, \_\_\_\_\_ am willing to join the Board of Directors of M/s \_\_\_\_\_, if selected as per the rules and regulations of the Ministry of Defence, Department of Defence Production.

Signature :  
Name of the Applicant:  
Date :

**PART C : DECLARATION**

I, \_\_\_\_\_ S/o \_\_\_\_\_ and resident of \_\_\_\_\_, hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant Sections of the Companies Act, 1956.

2. I also certify that I am not facing any charge of, nor have even been convicted for, any act of moral turpitude or economic offence.

Signature:  
Name of the Applicant:  
Date:

Dated the \_\_\_\_\_ of \_\_\_\_\_, 2017.

Witness :

- 1) \_\_\_\_\_  
Address: \_\_\_\_\_
- 2) \_\_\_\_\_  
Address: \_\_\_\_\_

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**PART D : NON-CONFLICT OF INTEREST**

I, \_\_\_\_\_ S/o \_\_\_\_\_ and resident of \_\_\_\_\_  
\_\_\_\_\_, hereby declare that there would be no conflict of interest  
on my appointment on the Board of \_\_\_\_\_.

I am currently serving on the Board of \_\_\_\_\_.

Signature :

Name of the Applicant:

Date :